



PUBLIC NOTICE

**The Board of Directors of Central La Human Services District
will conduct its monthly meeting on:**

**Thursday, December 14th
5:30 pm**

**Office of Public Health ~ Conference Room
5604 Coliseum Blvd., Bldg. B
Alexandria, La 71303**

The meeting is open to the public



Central Louisiana Human Services District
Board Meeting Agenda
December 14, 2017 ~ 5:30 pm

- I. Call to Order/Quorum
Prayer/Pledge
- II. Read and Approve December 2017 Meeting Agenda (Vote)
Solicit Public Comment Requests
- III. Approval of **November Minutes** (Vote)
October 2017 Minutes **H1**
- IV. District Reports
 - A. ED Monthly Report **H2**
 - B. Financial Report- October 31, 2017 (Vote) **H3**
- V. Policy Reviews

Executive Limitations:

- II. G. Asset Protection – Dr. DeCaire **H4** (vote)
***Policy** can be found in Sect. 3, pg. 10 of binders.

To complete the review of this Executive Limit, *please fill in your name* and answer the questions on the **Executive Limits Evaluation Form**.

- VI. Board Business
 - A. **Development/Training Topic**
Fiscal Management/Budget Development – Karin Shrader

B. Strategic Priorities (Means)

Review of Timeline for ED Evaluation

- **December:** Dr. DeCaire presents his Strategic Priorities (Means).
Board member comments are solicited. Evaluation Committee is named.
- **January:** Board member comments are due at meeting.
- **February:** Evaluation Committee will meet to review Ex. Director's performance, following the Performance Evaluation procedure.
- **March:** Evaluation Committee brings their recommendations to the board for Executive Session and Vote during the regular board meeting, following the Retreat.

Strategic Priorities

1. Status Update on CLHSD Strategic Plan Selected Initiatives presented by Dr. DeCaire
2. ED Performance Evaluation Committee named by Dr. Charles Ugokwe for the yearly review of the ED
3. Comments Solicited on ED's Performance **H5**
 - Please refer to **Handout #5**. This form is to be taken home and filled out by each board member. Please take time to read and reflect on your comments. Turn in at January's meeting.
4. Board Development/Training topic
 - Mid-Fiscal year update Presentation – Karin Shrader
5. 2018 Calendar for board meetings
 - Please take home and place in your Orientation binder
6. Refreshment Calendar 2018
 - Please take home and place in your Orientation binder

C. Resignation/Removal of a board member (Vote) ***H6-Attendance Calendar**

Randa Connor has missed three meetings since July and has failed to submit her Ethics training.

Please refer to the following Policy and Bylaws:

- III. J. Governance Process: Board Attendance (Section 3, page 25)
- Bylaws – Article IV Membership, 4) Removal, e.Absence... (Section 7, page 2)
- III. G. Governance Process: Board Member's Code of Conduct and Conflict of Interest

VII. Next Month – January 2018

1. Policy Reviews- Executive Limitations
 - II. D. Financial Planning and Budgeting- Dr. DeCaire
2. Board Development/Training Topic
 - Funding Sources – Dr. DeCaire
3. Comments Collected on ED's Performance

VIII. Questions/Comments As Solicited

IX. Announcements

- Next meeting is **January 11, 2018**
- Refreshments will be provided by Shirley Washington.

X. Adjourn (Vote)